



ICT in Teaching and Learning Governance Group

1.00p.m. – 2.00p.m.
Thursday 3rd March 2005
Main Quad Meeting Room

Attendees:

- Prof John Carter, Chair, Academic Board
- Dr Nerida Jarkey, for Pro-Vice-Chancellor, College of Humanities and Social Sciences, Prof June Sinclair
- Dr Rob Ellis, ICT in Teaching & Learning Coordinator
- Dr Mary Jane Mahony, for Pro-Vice-Chancellor, College of Health Sciences, Prof Don Nutbeam
- Ms Anne Forster, Manager Special Projects
- Prof Judyth Sachs, Chair, Acting Pro Vice-Chancellor (Teaching and Learning)
- Prof Michael Fry, Pro-Vice-Chancellor (Employee Relations)
- Mr John Shipp, University Librarian

Apologies:

Mr Ed Binney, Chief Information Officer Assoc Prof Mary Peat, for Pro-Vice-Chancellor, College of Sciences and Technology

Ms Irene Estepa, Finance Officer, Teaching & Learning Portfolio, attended for Item 9

Minutes

1. Minutes of the Meeting of 18th November 2004

- **Adopted** with the following amendments:
 - **Item 7:** Replace “Working Groups of the Governance Group are being established to establish processes to select 2005 strategic projects for central funding” with “Expressions of interest are being called for ...”
 - **Item 9:** Replace “Lack of a coherent understanding of allocating strategic funding for revenue generating projects” with “A coherent understanding across the University is yet to be developed around the allocation of strategic funding for revenue generating projects”.

2. ICT in Teaching and Learning Initiative 2005-2007

Discussion included:

- Change the wording on p.3 implying that CST is privileged due to its PVC chairing the TVAC Committee
- Replace “on the main campus” with “Darlington/Camperdown Campus”
- Insert the recommendation of the Governance Group that benchmarking also take place outside the research-intensive universities, with a university with expertise in teaching and learning

3. ICT in Teaching & Learning Annual Report

The ICT in Teaching and Learning drew the attention of the Governance Group to the following issues:

- Money for the project came from capital monies rather than operational. This needs to be raised at Budget time
- Accommodation is a constraining issue
- Lack of Infrastructure in teaching venues is a constraining issue
- The establishment of an ITL Working Group is increasing communication and addressing the issue of the alignment of teaching and learning goals between the faculties, colleges and the University
- Quality Assurance across all platforms has been addressed in 2004 by the new policy; standards (with relation to middleware) is the next main issue
- Benchmarking will inform project development
- The University approach to technology is to pilot and then, when and if growth takes place, to mainstream. Currently the University is “trailing” 3 video-conferencing technologies. A watching brief is required.

Discussion took place about classroom infrastructure for blended learning, and the danger of ending up with last year’s requirements. The ICT in Teaching & Learning Coordinator emphasised the use of standards and principles to inform decisions about infrastructure.

It was recommended that this document be placed on the Web and an Executive Summary and the College Reports be part of the PVC (T&L) report to the Teaching and Learning Committee. **Adopted**

4. Review of Technologies for ICT in Teaching and Learning

A review of technologies and an accompanying trialling of software will be undertaken by the PVC (T&L) and the CIO. This will take place within the environment of a new “Principles informing Learning and Teaching” document and the assumption that blended learning will be supported from the centre.

5. IP and Moral Rights in ICT in T&L

A lack of understanding regarding the management of IP within the University is constraining the uptake of e-Learning. Also, changes have been foreshadowed for the University's IP Rule (especially as it relates to graduate students).

Addressing legislative compliance, the Library is considering establishing a Copyright Advisory Centre.

The PVC (T&L) informed the Governance Group that IP and Moral Rights would be included in planned colloquia dealing with "Student Learning in the Twenty First Century".

Coordinators will discuss this issue within their College.

6. Report from ICT in T&L Coordinator

Nothing to add.

7. College Issues

As part of the 2005 TIF Grants, CHASS has a project to help educational designers and academics to work together. Called the "Right Site", the project will be written up and communicated broadly.

8. Report from Manager Special Projects – For information

- Projects are underway in Faculty of Education and Social Work (3), Nursing and Midwifery, and Agriculture, Food and Natural Resources.
- A new Steering Committee has been established, chaired by PVC (T&L)
- A new investment strategy process is being examined prior to operationalisation across the University

9. ICT in T&L Financial Statement

- The ICT in T&L Coordinator reported that the Project had spent \$1.3m, but had budgeted for \$1.2m
- The Commentary should read that \$38,212 was a negative figure

10. Next Meeting

Thursday 5th May 1.00p.m. – 2.00p.m. Main Quad Meeting Room.
A light lunch will be provided.